



MEMBERSHIP TERMS AND CONDITIONS

Policy Number – 1010

Last Edited: 2025/07/22

<https://archery.org.au/>
(02) 9772 2995

Prepared by:
Insert Name Here





Glossary of Terms

RGB	Recognised Governing Body
Individual Affiliate	The annual date for payment of membership fees
Anniversary Date	The annual date for payment of membership fees
Membership Database	The membership database maintained by Archery Australia and administered by CLUBs and RGBs
Minor	A person who has not achieved their 18 th birthday
Family Membership	A discounted membership rate offered to families
Club Associate	Club Associate membership is available to current financial members of another Archery Australia registered Club which will be known as their primary or parent club
Associate Non Shooting Member	A non-shooting member of Archery Australia, such member has no rights and privileges but may hold club positions
Membership Database	All members must be registered using the Archery Australia Membership Database

Objective

This document details the terms and conditions for Archery Australia members.

Policy

An individual affiliate's (herein referred to as Individual Member) annual membership fee are due in full on the annual anniversary date of joining the Club, RGB and Archery Australia.

The following terms and conditions apply to AA individual members:

1. Individuals wishing to become affiliates (individual member) of Archery Australia may at their discretion become a registered member of any club registered with any RGB irrespective of their residential status
2. All individual members are bound by the Archery Australia Constitution, Shooting Rules, Code of Conduct, Ethics, Professional Conduct, Policies, Procedures, Guidelines, By-Laws, Notices and Directives of Archery Australia, RGB and Club
3. Each club registered with Archery Australia through a RGB shall maintain a database of all members using the online Membership Database provided by Archery Australia
4. A club shall apply for access to the Membership Database by contacting the Archery Australia Office. Access will be granted upon completing and submitting the required forms which must be approved by a club official
5. A new member may join by either –
 - a. Using the public online portal, or
 - b. By joining at a club where the club processes the membership application through the club's online portal

New online memberships are pending until such time as the Club approves the member.

6. Renewing members may renew online by either –
 - a. Using the online public portal by using their designated logon and password
 - b. By renewing at the club
 - c. If an individual's membership has expired for a period of greater than 12 months their new anniversary date shall be the date they re-joined

A members Login and Password will be required to either renew online or change the member's details.

7. When a member registers or renews online or when a Club registers a member manually the Club shall ensure that the member's information in the Membership Database is accurate and up to date and correct for the member at the time of joining or renewing.

New or renewing members must provide the following information:

- i. Members Name
- ii. Private Address
- iii. Date of Birth
- iv. Gender
- v. Telephone

- vi. Email Address
- vii. Emergency Contact Details

The information required above is mandatory.

Archery Australia is obliged under the incorporations act to maintain an accurate record of all members.

- 8. Members are required to update their information immediately if their details change. This can be done either online by the members using their unique Login Password or by the Club.

Conditions of Membership

Archery Australia members are required to indicate when applying for membership their acceptance of all terms and conditions of membership to Archery Australia, their Club and RGB.

Failure to Pay

- 1. Membership fees are due annually on the member's anniversary date.
- 2. If an individual member does not pay their membership fees by or on the anniversary date, they will cease to be an Archery Australia individual member on that date and shall lose all rights, privileges and entitlements covered by membership.
- 3. If fees remain unpaid for 30 days after the anniversary date they shall be removed from the Archery Australia active member database.

Re-Joining after being removed from Active Membership Database

If a member has been unfinancial for a period of more than four months and has not shot or participated in any coaching or judging activities, then they will as from the 01/07/2015 have two options:

- 1. They can renew their membership and have it backdated as per the current 12-month rule and in so doing continue their membership without recording a break in membership. This will be the default position if an Archer does not indicate otherwise.
- 2. They can fill out a form requesting to have their membership processed as being financial from 12 months from the date of rejoining, the new joining date will become their future anniversary date, similar to a new membership. This will record a break in service for any awards etc and so this should be taken into consideration at the time.

When an archer is renewing online they will see a link in the declarations area of the renewal that will open up a form that needs to be filled out after they renew to let Archery Australia know they wish to exercise option 2 as above.

This will let Archery Australia know how to reset the members financial end date accordingly.

If the member renews manually with the club, they will then need to fill out the form as soon as possible to let Archery Australia know. A direct link to the form is available from the Archery Australia website.

Minors

1. Minors (under 18 years of age) will receive a discounted membership fee. If the minors 18th birthday is prior to their membership anniversary date they shall rejoin at the minor's membership fee.
2. If the minors 18th birthday is after their annual anniversary date they will NOT be entitled to minor's membership fee.

Family Membership

Archery Australia offers discounted membership fee for families. Conditions of this Family Membership shall be:

1. All 'families' must fall under one of the legally accepted forms of a family shown as below

For the purpose of the Family Membership discount a family is:

1. Three or more persons;
2. Related to each other by one or more of the following causes:
 - a. An immediate blood relationship, or
 - b. The following legal relationships:
 - i. Marriage;
 - ii. De facto relationship as defined in section 4AA of the Family Law Act 1975 (Cth);
 - iii. Adoption;
 - iv. Step parenting;
 - v. Foster parenting;
 - vi. Legal guardianship under State or Commonwealth Law; or
 - vii. A resident caregiver relationship
3. And consisting of:
 - a. A maximum of two persons above the age of 18 years who must either be married or in a de facto relationship as defined in section 4AA of the Family Law Act 1975 (Cth); or who fall within the definition of clauses 2(a), 2(b)(iii) to 2(b)(vi) inclusive or 2(c) above.
 - b. Any number of other related persons under the age of 18 years as of the date of joining who fall within the definition of clauses 2(a), 2(b)(iii) to 2(b)(vi) inclusive or 2(c) above.

An "immediate blood relationship" means a parent/child relationship such as father or mother vis a vis son or daughter. Grandparent/grandchild is not an "immediate blood relationship" (but the relationship may nevertheless qualify as a family under criterion).

A "resident caregiver relationship" is an informal arrangement where an adult is caring for a child as a de facto parent in circumstances where the child resides with the adult and is financially dependent on the adult.

4. All family members wishing to claim this discount must be members of the same Club they are claiming the discount through

Club Associate Membership

1. Club Associate membership is available to any current financial member of another Archery Australia registered Club which will be known as their primary club.
2. The Archery Australia and RGB component of the membership fees will not be charged when joining as a Club Associate of another Archery Australia club as this has already been paid through their primary club.
3. Club Associates can only represent their primary club in competitions or at meetings for voting purposes through their primary Club with whom they are registered with Archery Australia and the RGB.
4. A member registered with Archery Australia through a Club and RGB wishing to join a club located within another RGB will be required to pay the respective Club and RGB fees.
5. If an Associate Members membership lapses with their parent club their Club Associate membership shall also lapse until such time as they become financial again with a primary club.

Associate Non-Shooting Member

1. Archery Australia offers Associate Non-Shooting Membership to individuals who are friends of the sport, social members such as family members or retired members who do not intend to shoot but are willing to volunteer and be part of the sport and local activities.
2. Associate Non-Shooting Members must be registered using the Membership Database
3. Associate Non-Shooting Members can not undertake any shooting activity and are not eligible to carry out instruction and coaching
4. The Associate Non-Shooting Membership fee is a token Archery Australia fee that covers the person for insurance and administration. The RGB and Club may also charge a fee if they wish but the intention is to keep the fee as low as possible.

Associate Non-Shooting Members will receive an Archery Australia Membership Card and may hold office on a Club, RGB or Archery Australia Committee or Board club administration positions, if so they will be covered for Association Liability (Director and Officers Liability).

Associate Non-Shooting members must not function in the capacity of a Judge or Coach.

5. Associate Non-Shooting Members will also receive a Membership Card as well as a Password and Login to the Archery Australia Membership.

Refund Policy

1. Archery Australia does not provide refunds on membership fees except in the case of death which occurs within 3 months of payment date of such fees providing fees were paid by the due date. Such fees will be refunded on a pro-rata basis less a \$10.00 administration fee following receipt of an official written request for a refund.

Transfer of Membership

1. Archery Australia does not allow for the transfer of membership to any other organisation.

Costs Incurred in Processing Membership Fees

1. There are no fees imposed for the processing of membership fees except for unexpected costs incurred by Archery Australia in the processing of membership fees which will be charged back to the individual member or RGB.
2. Such costs include, but are not limited to, all dishonour payments and related bank charges.
3. Online credit card payment may be charged a processing fee by the financial institution managing the transaction or by Archery Australia, RGB and/or Club.

GST

1. All membership fees payable to Archery Australia are inclusive of GST.

Proof of Membership

When entering, signing in or registering for a tournament the Organising Committee shall seek proof of current membership to Archery Australia prior to the commencement of competition.

Proof means a current membership card issued by Archery Australia (or relevant organisation – refer 7.3.1.1) or if the card is yet to be received an interim receipt or letter from the athlete's Club certifying that the relevant subscriptions have been paid).

If internet facilities are available, the Organising Committee can seek confirmation online.

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