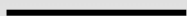


Judges Guide for Officiating in Australia

Doc 12

Last Edited: 2025/12/9

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INTRODUCTION

This present document is meant as information for Judges, regarding officiating in Australia, not as a guide on how to deal with circumstances they may encounter as officials on the Field of Play.

This document is to be regarded as an Appendix to the current World Archery Judges Guide Book, and it covers items which are particular to Australian circumstances.

Generally, that applies to events shot to Archery Australia rules, and the use of bow types which are not acceptable under World Archery rules but are accepted under Archery Australia rules.

All tournaments in Australia come under the jurisdiction of Archery Australia and so, Archery Australia Tournament rules apply.

For World Archery registered events, World Archery **shooting** rules apply.

ACKNOWLEDGEMENT

The Archery Australia Officials Committee is grateful to World Archery, and the World Archery Judges Committee in particular, for the thorough publication that is the current *World Archery Judges Guide Book*.

We express gratitude to all those who have contributed to and edited previous *Archery Australia Judges Manuals*, but for ease of access and to prevent unnecessary duplication of material, Australia's National Judges are expected to use the *World Archery Judges Guide Book* as their primary Judges Manual regarding the Field of Play and conduct of shooting and scoring, in order to make judging consistent worldwide.

Karen O'Malley
Chairperson – Officials Committee
Archery Australia Inc.

June 2022

PART ONE: Being an Official

1. RESPONSIBILITIES

a) The Officials Committee

The Responsibilities of the Officials Committee shall be:

1. To develop and implement a National Officiating Program.
2. To accredit National Officials and maintain an up-to-date register of National, Continental and International Officials.
3. To facilitate the allocation of Officials for Archery Australia sanctioned events.
4. To monitor the standard of officiating and to recommend and implement standards for improvement.
5. To submit to the Board the names of National Judges to be recommended to the appropriate Continental Association for advancement to Continental Judge status.

b) The Chairperson of the Officials Committee

The Chairperson of the Officials Committee in collaboration with other committee members shall:

1. co-ordinate the activities and responsibilities of the RGB Officials Administrators for the training, examination and qualification of National Officials; and be responsible for accreditation and re-accreditation of National Officials.
2. facilitate the publication of a national Appendix to the World Archery Judges Guide.
3. review and upgrade the National Officials course syllabus and the examination papers as may be determined from time to time, to conform to the guidelines of the National Officials Accreditation Scheme (NOAS).
4. facilitate submissions relating to the National Officials Program for inclusion in Archery Australia's Strategic Development Plan, as required.
5. arrange for a quarterly Judges Newsletter to be published and distributed to all National Officials.
6. provide a written Annual Report to the Board to be presented at the Annual General Meeting.

c) The RGB Officials Administrator

The RGB Officials Administrator is responsible for the implementation of the National Officials Program within each RGB. The RGB Officials Administrator shall:

1. be Chairman of the RGB Officials Committee (if there is one in place in the RGB)
2. facilitate seminars for the accreditation of new National Judge Candidates and submit marked examination papers to the Officials Committee for approval.
3. submit National Judge Candidate assessment sheets and National Judge upgrade or re-accreditation applications to the Officials Committee for further action.

4. hold Judges meetings/workshops to update knowledge of World Archery and Archery Australia rules as required from time to time.
5. maintain a current list of the RGB's Judges contact details.
6. facilitate the inclusion of articles relevant to officiating in RGB publications.
7. facilitate submissions relating to officiating for inclusion in the RGB's Development Plan as required from time to time.
8. present a written Annual Report including a current list of National Judge Candidates and National Judges to the RGB and the Officials Committee.

2. OFFICIALS REQUIREMENTS

To become a NATIONAL JUDGE CANDIDATE:

1. Active in Archery for a minimum of 12 months. Under certain circumstances this may be waived by the Officials Committee.
2. Attain a minimum age of 18 years.
3. Be a current financial member (Individual Affiliate) of Archery Australia.
4. Have a current Working with Children check (or your RGB's equivalent).
5. EITHER

attend a Judge Seminar conducted by your RGB and pass the National Judges Examinations which consist of Open Book, Closed Book and Practical, including Case Studies.

OR

successfully complete all 5 online judging modules at archeryeducation.com.au then, request the officials committee at officials@archery.org.au to consider your application. The application form is available on the Archery Australia website under 'Judges Documents'.

Moving from NATIONAL JUDGE CANDIDATE to NATIONAL JUDGE status

1. Be a current financial member (Individual Affiliate) of Archery Australia.
2. Have a current Working with Children check (or your RGB's equivalent).
3. Serve as a National Judge Candidate for a minimum period of 12 months and a maximum period of 24 months *and receive positive assessments from supervising National Judges*. Under certain circumstances this time period may be extended by the Officials Committee.
4. Work as an official at 8 approved tournaments (including at least one Target and one Field tournament) under the supervision and assessment of a National Judge. *While National Judge Candidates may officiate at any number of QREs, these do not count towards 'officiating days' unless they have been undertaken under the supervision and assessment of a National Judge. QREs may not make up more than 50% of the total officiating days required.*
5. Gain a minimum of one day's experience (or, two half-days) as Director of Shooting or Assistant Director of Shooting under the supervision and assessment of a National Judge.
6. Respond in writing to Case Studies in *Judges News* (a minimum of 12 case studies to be completed during NJC period).
7. Individual NJCs are responsible for logging their progress towards gaining National Judge accreditation in their Judges Online Diary.
8. NJCs should provide a copy of the NJC Evaluation Form to their supervising National Judge at each event attended, with their personal details completed.

9. NJCs should email a copy of each evaluation to their RGB Officials Co-ordinator AND to officials@archery.org.au

National Judge Reaccreditation (2020-24)

To be reaccredited, a National Judge must actively participate as an official at the following level over a four (4) year period. 'Participation' can come in the form of any combination of the following, so long as the minimum is achieved:

1. Be a current financial member (Individual Affiliate) of Archery Australia.
2. Have a current Working with Children Check (or your RGB's equivalent).
3. **Officiating days:** Officiate as a Judge, Director of Shooting, Technical Delegate or Jury Member: *(Minimum: 16 officiating days over 4 years)*

Notes: a two-day event counts as two separate officiating days.

There are to be no 'Shooting Judges'.

A judge who is shooting in an event is not permitted to write evaluations for any NJCs at the event in which they are a competitor.

3. **Case Study Responses:** Respond in writing to at least 50% of all Case Studies published in the National Judges News during the re-accreditation period. *(Minimum: 24 case studies responses in 4 years).*

The Officials Committee via officials@archery.org.au is to be copied into the responses emailed to the RGB Co-Ordinator, as the Case Studies are also monitored nationally.

4. Other judging events: *(Minimum: 4 'other events')*

There is an expectation that judges will work collaboratively with other judges, outside of the tournament situation, at least once per year.

This may include, but is not limited to, face-to-face, Skype or phone discussion regarding Rules and their interpretation, attending a seminar or preparing/training new NJCs. Face-to-face workshoping of case studies is also valid. The Officials Committee will conduct two online seminars each year.

5. Individual Judges are responsible for logging their progress towards maintaining National Judge accreditation in their Judges Online Diary.

RECOGNITION OF PRIOR QUALIFICATIONS

1. Judges from Other Countries

If the Chairperson of the Officials Committee and at least one RGB Administrator are satisfied that an applicant who is an accredited National Judge in another country meets the requirements for a National Judge in Australia, that person may be accredited as a National Judge or National Judge Candidate (whichever is appropriate) in Australia.

2. Extension of National Judge Candidate accreditation period

Any National Judge Candidate who, due to exceptional circumstances, does not achieve accreditation as a National Judge within 24 months shall be required to apply in writing to the Chairperson of the Officials Committee at officials@archery.org.au for consideration of an extension.

This is not to be expected as automatically granted and no officiating is permitted once the original NJC period has elapsed.

3. Lapse of National Judge Accreditation

If a National Judge who loses accreditation applies for re-accreditation within two years of the loss of accreditation, he/she shall not be required to complete the online Modules but shall serve as a National Judge Candidate for twelve months.

If a former National Judge wishes to obtain reaccreditation after more than two years have elapsed since last accredited, he/she shall be required to undertake the full accreditation process, beginning with the online Training Modules to achieve NJC status.



A retiring National Judge is eligible to become an Event Judge and officiate at QREs. Apply to change status by emailing officials@archery.org.au

Any Judge whose accreditation has lapsed or who is not a current financial member of Archery Australia is no longer permitted to officiate as a Judge at any level.

3. CODE OF ETHICS

Officials Oath for Major Events

The Code of Ethics and the basic philosophy of Judging are based on the Olympic Oath for Officials. Archery Australia has adopted the following oath for Officials:

On behalf of all Judges and officials at these Archery Championships, I make this oath:

I declare we will apply the rules of Archery Australia, World Archery, and these championships in a manner that is fair and equitable to all competitors; showing complete impartiality and respecting the abilities and rights of all concerned.

We will endeavour to encourage the true spirit of sportsmanship through our professional approach to our duties and the fairness of our decisions and actions.

SERVICE AWARDS

Continuous years of service are recognised after 10 years, at 5-year intervals. National Judges reaching these milestones are awarded a lapel badge and Certificate of Appreciation. These are presented at an appropriate National or RGB event at which the Judge is in attendance.

Upon the retirement of a Judge who has been active for more than 20 years, consideration may be given by the Officials Committee to the award of the *Honorary National Judge* title and presentation of a suitable commemorative medal.

The retiring Judge must have had at least 20 years continuous service, during which time they have given the sport valuable service as a Judge by having officiated at more than 10 high level events, by having been a Chairman of Judges at National events numerous times and/or have given additional service to Archery by taking a role in the Archery Australia Officials Committee.

Honorary National Judge is a courtesy title in recognition of years of service to the sport at a high level. Honorary Judges are not accredited to officiate; however, they are eligible to be on a Jury of Appeal.

SANCTIONS

Our Judges handle themselves admirably on most occasions and hopefully, Archery Australia's Officials Committee would not need to apply any sanctions to our Judges. However, there is a clause in World Archery Rules which we would apply, should the situation arise.

Translated into an Australian context, it would read, '*The Officials Committee may at any time withdraw or suspend for a period a Judge's accreditation if in the opinion of the committee the Judge is not handling judging issues to the required standard. The Judge will be notified of the reasons for the accreditation's being withdrawn or suspended. Copies of this letter will be sent to Archery Australia and the relevant RGB.*'

As a Judge you are part of a trusted group within the sport. Archers know we are there to support them and safeguard their scores wherever possible. Being a Judge does not stop once you are off the field of play and out of uniform. Archers know who the Judges are, irrespective of the circumstances in which they meet you, whether personally or electronically in social media or forums. It is most important that Judges are never seen to pass comment on past events or circumstances arising from judging, nor about other officials. Archers will respect Judges who show restraint in their personal communications about the sport and cannot be drawn into 'what would you have done?' type conversations which deal with hearsay, not fact. Sometimes the best answer is to say, 'I wasn't there, so can't comment.' Be circumspect in all your responses and do not pass comments except to explain the rules of the sport.

Those who are found to be speaking disrespectfully about competitors or other officials, or passing comment about decisions made at previous events will be dealt with for breaking the Sporting Officials Code of Ethics which prospective NJCs sign and which are reprinted below.

The Sports Official's Code of Ethics

Place safety and welfare of participants above all else

Accept responsibility for all actions taken

Be impartial

Avoid any situations which may lead to a conflict of interest

Be courteous, respectful and open to discussion and interaction

Value the individual in sport

Seek continual self-improvement through study, performance appraisal and regular updating of competencies

Encourage inclusivity and access to all areas of officiating

Be a positive role-model in behaviour and personal appearance.

This works both ways as Sports officials have the right to expect that

Their health and safety are paramount

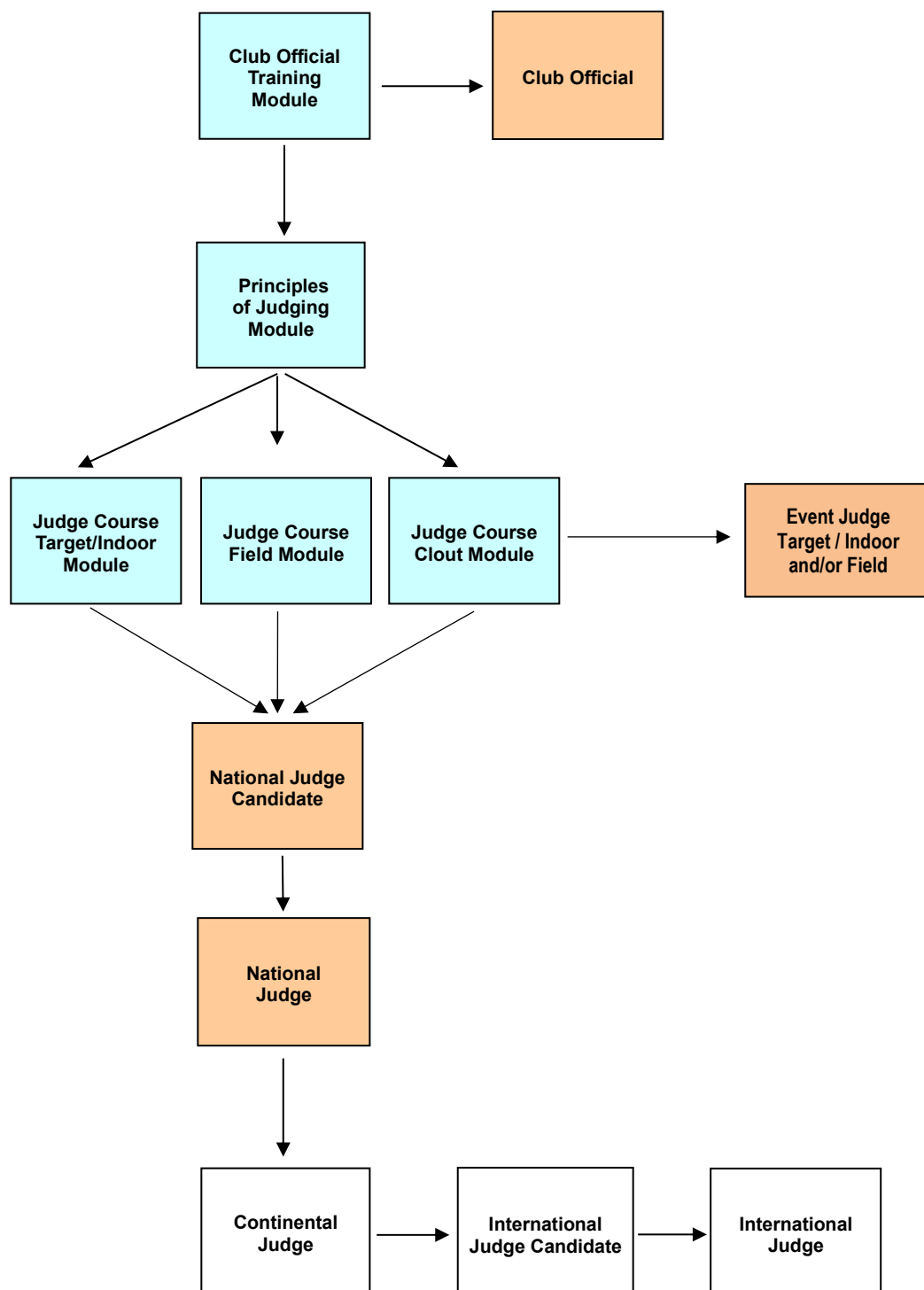
They are treated with respect and openness

They are appointed to a level of competition appropriate to their level of competence,

They have access to self-improvement opportunities.

4. STRUCTURE CHART

ARCHERY AUSTRALIA – OFFICIATING PATHWAYS



5. JUDGES UNIFORM AND EQUIPMENT

If your uniform is neat and clean, you are well turned out, and you appear to be proud of what you do, archers will respond to you in a positive manner. If, on the other hand, you are not careful about your dress and personal appearance, it may be assumed that you are equally as disorganised in your knowledge and ability to carry out your role as an official.

The working uniform for Archery Australia National Judges is as follows:

1. Fawn trousers, skirt or shorts and the official Judges shirt.
2. Neutral-coloured shoes or boots.
3. If a hat or cap is worn, it should be red or fawn.
4. For Field, the choice of trousers is discretionary; denim jeans may be worn.
5. Any cold/wet weather jackets must be in red.

In addition to the appropriate clothing, you will be expected to carry the following equipment:

1. A (minimum) three metre metal tape measure
2. A magnifying lens, 2 - 4 power, a maximum of 7.5 cm in diameter; preferably with a built-in light
3. A good whistle
4. Binoculars, preferably compact design, of no more than 7X power
5. A stopwatch - digital or with a 60 second sweep (rather than 30 seconds)
6. The World Archery and Archery Australia *Constitution and Rules Books* (in print or digital form)
7. The *World Archery Judges Guide Book* and this *AA Judges Appendix* (in print or digital form)
8. At least two red pens, a blue or black one, and a pencil or two
9. Lockable dividers for use in shoot-offs
10. Red cards (and yellow penalty cards for match play)
11. A judge's notebook
12. Having your own two-way radio is recommended. See the Officials section of the Archery Australia website for the preferred specifications.

On the target range, it may not be necessary to carry all the above back and forth to the targets, however, the magnifier, whistle, stopwatch, notebook and red pens are an absolute must.

If you are at a Match play event, because you may be *judging shoot-offs*, make sure you also carry your lockable dividers to the target.

6. APPOINTMENTS TO NATIONAL CHAMPIONSHIPS

The Officials Committee appoints Judges to National events and Championships.

Some months prior to Championship events, the Chairperson of the Officials Committee will invite all National Judges and Candidates to participate at those Championships. A closing date for applications will be specified and applications *might not be considered if received after that date*.

Many factors will affect the Committee's final selection, such as:

1. Regular responses to Newsletter questions
2. When last served
3. A balance between National Judges and National Judge Candidates
4. Present experience
5. Geographical aspects
6. Gender balance



Very soon after the closing date for applications the Officials Committee will decide on the composition of the different commissions for national events. The Chairperson of the Officials Committee will send out an official notification to all Judges selected.

If, after you are advised of your appointment, you find that work responsibilities or some other important consideration makes it impossible for you to accept your assigned task, you must immediately inform the Chairperson of the Judge Commission who then will contact the named Reserve Judge who will replace you. Failure to do so will seriously affect your future appointments.

PART TWO: Bow types and Events Conducted to Archery Australia Rules

7. Equipment and Events

World Archery now recognizes Barebow Recurve for both Target and Field events, but Longbow only for 3D and 'recreational' archery.

Archery Australia allows competition of these bow types in Target, Field and Clout events. Additionally, Archery Australia recognises the Barebow Compound category, allowing greater inclusivity in the sport in this country.

Bow types and associated Rules are summarised below:

1. Freestyle Recurve and Freestyle Compound equipment is to comply with World Archery Rules for Target and WA Field events but refer to Archery Australia Rules for Clout events.
2. Barebow Recurve equipment must comply with World Archery Rules (see Books 3 and 4 for Target and Field respectively). Archery Australia also recognises this bow type for Clout.
3. Longbows must comply with Archery Australia Rules for all competition. Aluminium arrows may be used with longbows in Australia, so long as they comply with the dimensions specified for target arrows and are fletched with natural feathers.
4. Barebow Compound equipment for all events is to comply with Archery Australia Rules.

Archers whose equipment complies under World Archery Rules are eligible for World Archery awards at World Archery registered events shot in Australia.

Archers whose equipment complies under Archery Australia Rules are eligible for Archery Australia awards.

Refer to the relevant World Archery or Archery Australia *Constitution and Rules*, available at www.worldarchery.org and www.archery.org.au

8. CLOUT

All Clout events in Australia are shot under Archery Australia's Clout Rules (see AA C&R Ch12).

Ground inspection for Clout involves not only ensuring the safety aspects of the location for shooting but also the equipment used in conducting the tournament.

The ground should be level with a good covering of grass in a condition that will allow for easy determination of arrow values. The grass should ideally be no more than 20mm in height, and at least the scoring area should have been mown within the week preceding the tournament.

The actual areas used for the clout scoring zone should be totally clear of any rocks etc., and should, if possible, have been thoroughly watered at least the day before use. This is to ensure arrows are held at the point of impact and do not 'skip' out of the scoring zone. It may be necessary for the grounds to be watered before the commencement of the first round to ensure that all arrows 'stay put'.

The shooting direction should be as for a target round, i.e., south (+/- 20 deg). There must be an overshoot safety distance behind the furthest clout of no less than 80m.

Make sure the Clout itself and the clout cords adhere to the size requirements.

It is worthy of note that the rules state the Clout shall be mounted in such a manner that it will be neither dislodged **nor** rotated, therefore the use of either cross-shaped or conical clout triangles should be avoided, as making provision for a triangle to be seen if the clout is rotated only encourages the use of insecure mounting techniques. Since there is a greater area to hit with this design of Clout, those using them have an advantage over those who don't, and wherever possible, those things that can be controlled, such as equipment, should be as consistent as possible. The back of the Clout triangle must be chamfered at an angle to make it more difficult to hit.

Distances, as designated in the appropriate rules, shall be used with a tolerance of +/- 50cm. Make sure these are checked with appropriate measuring equipment (preferably a range finder, as tape measures are inherently inaccurate over such long distances). To increase accuracy, it may be helpful to 'aim' the rangefinders at a large white object, such as a target face when measuring out the Field of Play.

Wherever possible, all competitors, regardless of the distance they are shooting, should shoot from a common shooting line. Where this is not possible, shooting lines must be positioned in such a way that no competitor shoots over another's head (see Rules).

Ideally, there should be a maximum of 25 archers allocated to a Clout. If using more than one target per division, the conditions for all competitors shall be as close to the same as possible and archers should be evenly divided between the Clouts.

If multiple Clout targets are to be used make sure the Clout number is clearly visible from the shooting line, and a corresponding number is placed in front of the equivalent shooting line in a position outside the scoring area so that no competitor will hit it.

Check that the 3m line, Waiting and Spectator lines behind the shooting line are marked.

Circles indicating the outer or all scoring zones are permitted, provided all clout targets are similarly marked; such lines shall be approximately 5cm in width. However, the clout cord itself is the final measure of an arrow's value.

Where multiple clouts are used, the scoring zones must not overlap; there should be a minimum of 5 metres between adjoining clout scoring zones.

9. ONLINE DOCUMENTS

Forms useful for judging in Australia are readily available to download from the Archery Australia website.



Such things as Event Verification Forms and event checklists, sample DoS sheets and Appeal forms can be found on the Judges/Officials pages of the Archery Australia website in the Officials Documents section. These documents also assist organisers in preparation for events.

For accessing the documents in the 'Judges Online Document Storage section', you will need the password 2014documentjudges. In the password protected section are documents of no relevance to the general Archery public; only for judges.

Additionally, the Judges Online diary is to be found on the first page of this location. **It is the responsibility of Judges and National Judge Candidates to maintain an up-to-date log of all their officiating details to facilitate completing documentation at accreditation time.**

Regarding Archers Diary, at all events ensure the name(s) of the judges is included in the official results.

10. WORKING WITH CHILDREN CHECKS

To fulfil the requirements of Archery Australia's Member Protection Policy, all volunteers in the sport are required to have a Working with Children check (or whatever is the equivalent in your state).

We expect you to retain currency and provide details by sending a photograph or copy of your card or other paperwork to your RGB Officials Co-ordinator whenever you renew your WWC number.

At re-accreditation time there is a space at the bottom of the Code of Ethics Agreement form to include this information and the expiry date to allow Archery Australia to maintain records.